
Primavera InfoMaker for Expedition – Report Writing 2 Day Course

This two-day course reviews customizing forms, reports, and adding graphs using InfoMaker.

Audience: Existing Expedition Users and Administrators

Prerequisite: A working knowledge of Windows™ and Primavera Expedition 8.5 or Later

Course Outline:

Day One:

- Managing Project Cost
- Distributing Contract Cost
- Contracts and Purchase Orders
- Setting up Payment Requisitions
- Change Management

Day Two:

- Progress for Payment Requisitions
- Building Project Issues
- Expedition Administration Application

Upon course completion, you will be able to:

- Modify an existing report/form
- Design a new project report from scratch
- Design a new multi-project report from scratch
- Add a new report/graph
- Group, Sort and Filter data on reports
- Format and reorganize objects
- Create computed fields and attributes
- Insert nested reports for repeating rows of data
- Create an executable file
- Add your company logo to reports & forms
- Create a graphic report



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